



**LACONI ADMINISTRATORS' MEETING**  
**MINUTES**  
**October 7, 2016**  
**Northlake Public Library District**  
**\*\*\*\*\*DRAFT\*\*\*\*\***

**1. Call to Order:**

President Jim Deiters called the meeting to order at 9:59AM.

**2. Welcome:**

Deiters thanked Sharon Highler, Director of the Northlake Public Library District for hosting the meeting.

**3. Approval of the Agenda**

Alex Todd moved, and Heather McCammond-Watts seconded a motion to accept the agenda. The agenda was approved by an unanimous voice vote.

**4. Approval of the Minutes**

Deiters asked if there were any amendments to the minutes of the February 26, 2016 meeting at the Romeoville Branch of the White Oak Public Library District. There were none. Alex Todd moved to approve the minutes; Robin Wagner seconded. The minutes of February 26, 2016 were approved by a voice vote.

**5. Election of Vice-President**

Deiters informed the Section that we failed to hold an election for Vice-President last spring. The nominating committee put forth Pilar Shaker, Director of Forest Park Public Library. There were no nominations from the floor. Shaker was elected Vice-President by a voice vote.

**6. Treasurer's Report**

Kevin Medows presented the financials. The current total net assets for the LACONI Administrators' Section as of September 30, 2016 were \$ (2,915.09). Kevin noted that the figures he has worked with as Treasurer are dependent on unaudited financials from previous years. Kevin looked through the accounts on a transaction by transaction basis. He believes that a deposit made just after the 2014 Trustee Dinner was erroneously deposited to another section. Kevin will work with the Treasurer of that section to determine if his supposition is correct and move the funds back to the Administrators' account. On a motion made by Sarah Horn and seconded by Sharon Highler, the financial report was approved by voice vote.

**7. LACONI Salary Survey Update**

Past-President Alex Todd provided a brief history of the LACONI Salary Survey, including the past formats and compilers. We look to do the next survey, which will be static rather than open ended, with the Management Association of Illinois (MAI). MAI has a great deal of experience in surveys, and will work with us to include the type of data and sorting capabilities that will make the survey most valuable to LACONI members.

**8. 2017 Trustee Banquet**

Deiters announced the speaker for the Trustee Banquet will be Keith Michaelfields of ALA. The event will be held in May 2017. Further details will be forthcoming.

**9. New Business**

There was no new business.

**10. Next Program**

Shaker hit the ground running as Vice-President/Programming Chair by presenting several ideas for upcoming programs. More information on the topic, date, and location of the next program will be available soon.

**11. Adjournment of Business Meeting**

Sharon Highler moved and Alex Todd seconded a motion to adjourn. The motion was adopted on a voice vote. Deiters adjourned the business meeting at 10:30AM.

Submitted by,  
Sarah Horn  
Secretary