



## AGENDA

LACONI Administration Section Meeting

Friday, February 26, 2015 9:30 a.m.

White Oak Public Library District—Romeoville Branch

201 West Normantown Road, Romeoville, IL 60446

### **9:30 a.m. Breakfast /Networking**

### **10:00 a.m. – LACONI Business Meeting and Announcements**

1. **Welcome/Call to order** – *Alex Todd, President*
2. **Welcome!** – *Host library – Scott Pointon, White Oak Public Library District*
3. **Agenda Approval - Adds/Changes** – *Alex Todd, President*
4. **Approval of minutes from November 13, 2015 meeting** – *Alex Todd, President*
5. **Treasurer's Report** – *Kevin Meadows, Treasurer*
6. **Next Program** – You have to attend to find out
7. **Today's Program – Building Projects 101 : From Dream to Ribbon Cutting** – *Jim Deiters, Vice President*
  - a. Space Planning: Developing a Building Program
  - b. Hiring and Working with Architectural Firms
  - c. Lunch (included in the cost)
  - d. Passing the Bond Referendum and Selling Your Bonds
  - e. Bidding Your Project
  - f. Managing Construction
  - g. Top 50 Things Learned
  - h. Q & A
8. **Other Business**
9. **Adjournment**