



Middle Managers Section

Planning Meeting Minutes

Wednesday July 17, 2013

1. Introductions – Attendees present: Bronwen Heneghan, Dave Hoeper, Ellen Kaiser, Jill Boreham, Joy Anhalt, Keisha Hester, Michelle Peterson, Michelle Roubal, Mick Jacobsen, Rebecca Bartlett, Stephanie Carlile, Theresa Hildebrand, Tiffany Amschi.
2. Review of Bylaws – Members asked about the wording under Article V, Executive Committee. Joy will revise Section 2 to read “The term of office for Treasurer is two years, commencing at the end of the Spring meeting.” Officers may serve consecutive terms. Joy will forward the amended Bylaws to the LACONI Administrative Section for review.
3. Review of program checklist – Rebecca will revise the fees for full day programs to \$35 for members and \$45 for non-members, and add wording about expenses for refreshments.
4. Program update
 - a. Fall 2013 Program
 - Date: 9/13/2013
 - Program: Employee Motivation
 - Location: Fountaindale Public Library, cap of 100 attendees
 - Length: Full Day 9:30AM-3PM
 - Chair: Jane Jenkins
 - Speaker: Sally Decker-Smith
 - Flyer needs to be out by: 8/9/2013

Sally Decker-Smith’s speaker fee will be \$300. After the program, we will have a brief meeting for Planning Committee members. Rebecca will create a flyer. Toby Greenwalt is still working on adding a MMS tab to the LACONI website. Joy added our upcoming MMS meetings to the LACONI calendar and L2 calendar.
 - b. Winter 2013-2014 Program
 - Date: 11/1/2013
 - Program: ~~Networking~~ Unconference
 - Location: Orland Park Public Library, cap of 100 attendees
 - Length: Full Day 9:30AM-3PM
 - Chair: Brooke Sievers
 - Speaker: Small group sessions with suggested topics from MMS members
 - Flyer needs to be out by: 9/27/2013

c. Spring 2014 Program

Date: 2/14/2014

Program: Transforming With Change

Location: Gail Borden Public Library, cap of 100 attendees

Length: Full Day 9:30AM-3PM

Chair: Michelle Petersen

Speaker: Michelle Roubal (Ref), Stephanie Carlile (Circ), Margaret (Tech) and Andrea Johnson (YS)

Flyer needs to be out by: 1/10/2014

Michelle has confirmed with Gail Borden PL. Their library café will cater our lunches.

d. Spring 2014 Program

Date: 4/11/2014

Program: ~~Networking~~ Unconference

Location: TBA / Des Plaines PL / Arlington Heights Memorial Library

Length: Full Day 9:30AM-3PM

Chair: Andrea Johnson

Speaker:

Flyer needs to be out by: 3/7/2014