

**LACONI Technical Services, Planning Committee Meeting
August 16, 2011, Schaumburg Public Library**

10:00 AM – Noon.

Attendees: Regina Boe (Carol Stream PL) President, Amy Weiss (Woodridge PL) Treasurer, Rohini Bokka (Secretary), Joy Anhalt (Tinley Park PL) Past President, Myung Sung (St. Charles PL) President Elect, Victoria Akinde, Kathy Schmidt & Richard Stewart

Myung Sung, President Elect, called the meeting to order.

- √ Evaluations of April 8, 2011 “Serials Cataloging” program is waiting to be posted.
 - √ The Committee discussed the success of the program and the extensive handout provided at the program.
2. September 9, 2011 program “DDC 23”: Logistics for this program were discussed regarding the capacity of the room at Schaumburg PL. Some of the committee members suggested on giving a souvenir to the presenter as a token of appreciation. Lunch and refreshments will be coordinated by Victoria Akinde.
 3. November 4, 2011 Program: “Acquisitions Roundup”: This event is scheduled at the 95th Street Branch, Naperville Public Library. Kathy Schmidt will confirm the vendor presentations for that event. Committee discussed on switching locations for this event with the February 3rd event to host at Fountain dale Public Library due to space constraints. Unfortunately, Fountaindale is not available on November 4th. Flier for this program is due on September 23rd, 2011.
 4. February 3, 2012 Program “RDA Mapping of Fields”: The program is scheduled at Fountaindale Public Library. Since this is a hot topic these days, there might be a larger group of attendees and the committee is concerned of the meeting room space. The switch of locations with Naperville Public Library did not work. The meeting room at Fountaindale will accommodate 80 people with tables. There was some talk about Mentranet co-sponsoring this event. Flier due on December 16, 2011.
 5. May 4, 2011 Program “Work Place Relationships”: This event is scheduled at Glenview Public Library. Sally Decker Smith from ILA is invited as speaker for this event. Kathy will contact and inform the committee. Flier is due on March 23, 2012.

Open Forum

Myung suggested that we should have a longer and broader meeting and invite new people to participate on the Planning Committee. The committee agreed to add this for the May 4th meeting.

Victoria wanted to know if it was alright to bring 15 catalogers for the September 9th program from her home library with some exceptions to registration fee. The committee suggested that she can bring selected staff and have them train the others.

Next Planning Committee meeting is scheduled on Friday, January 20, 2012 at Schaumburg Public Library at 10 a.m.

The committee suggested the following modifications for the upcoming fliers:

- Delete the Systems line
- Delete the Library Address link
- Delete the Limit of number of attendees

2011-2012 programs:

All program registrations and coffee will start at 9:30 a.m.

Fall 2011

- a. Date: Sept. 9, 2011
- b. Program: What's New with "DDC23" and What We Need to Know About?
- c. Location: Schaumburg PL
- d. Length: Full day
- e. Chair: Myung Sung
- f. Speaker: Julianne Beall, Assistant Editor for DDC 23, Library of Congress
- g. Flyer needs to be out July 22, 2011

Fall 2011

- a. Date: Nov. 4, 2011
- b. Program: Acquisitions Round up
- c. Location: Naperville PL (Ninety Fifth Street branch)
- d. Length: Full day
- e. Chair: Victoria Akinde
- f. Speaker: Vendor Demonstrations (Baker & Taylor, BWI, Brodart & Ingram)
- g. Flyer needs to be out September 23, 2011

Winter 2012

- a. Date: Feb. 3, 2012
- b. Program: RDA: Mapping of different fields
- c. Location: Fountaindale PL
- d. Length: Full day
- e. Chair & Co-chair Joy Anhalt & Richard Stewart
- f. Speaker:
- g. Flyer needs to be out December 16, 2011

Spring 2012

- a. Date: May 4, 2012

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- b. Program: Work Place Relationships
- c. Location: Glenview PL (95th St.)
- d. Length: Full day
- e. Chair: Kathy Schmidt
- f. Speaker:
- g. Flyer needs to be out March 3, 2012

Submitted by:
Rohini Bokka, Secretary
May 3rd, 2011